

Report Title:	Overview and Scrutiny Annual Report – Drafting Ideas
Contains Confidential or Exempt Information	No - Part I
Meeting and Date:	Corporate Overview and Scrutiny Panel – 3 April 2023
Responsible Officer(s):	Mark Beeley – Principle Democratic Services Officer – Overview and Scrutiny

REPORT SUMMARY

Each year, a report will be produced highlighting the progress and achievements of overview and scrutiny over the course of the past municipal year. The final report will be submitted to Full Council for consideration in July 2023, therefore the Panel are asked to consider what they would like to include on the annual report for this year.

1.1 The report will look to include:

- General information on each Panel, what its role and responsibilities are along with membership details.
- Information on the variety of topics considered by the Panel at meetings.
- A summary/introduction from the Chairman.
- Statistics on the work of scrutiny over the course of the year to highlight the time scrutiny has spent considering key issues, along with officer resource.
- Improvements on how scrutiny can be changed to increase its effectiveness.

1.2 A number of topics have been considered by the Corporate Overview and Scrutiny Panel this year, including:

- Finance Update
- Medium Term Financial Strategy – 2023/24 – 2027/28
- Corporate Plan Performance Report
- Workforce Profile Report
- Property Company Governance Action Plan
- Call In – St Cloud Way
- Call In - Cedar Tree House
- Review of the Corporate Plan
- Annual Complaints and Compliments Report
- RBWM App
- Draft Budget 2023/24
- Budget 2023/24 – Fees and Charges
- Corporate Peer Challenge Update

- 1.2 Items considered at the April meeting will also be included in the final annual report.
- 1.3 The Panel has made some recommendations and submitted comments to Cabinet following consideration of a number of these items, with outcomes to be outlined as part of the annual report.
- 1.4 Questions for the Panel to consider and discuss:
 - What do you think the Panel has achieved this year, highlighting any areas of success?
 - What has gone well, any outcomes that you think need to be noted and highlighted on the report?
 - What improvements can the Panel look to make for next year?
 - Are there any organisations or partners that the Panel can look to work more closely with on future scrutiny topics?
 - How can we look to increase engagement from residents in scrutiny?